

2008

PRO FOOTBALL HALL OF FAME
ENSHRINEMENT FESTIVAL



TIMKEN GRAND PARADE

APPLICATION FORMS



AFTER CAREFULLY REVIEWING THE ATTACHED APPLICATION FOR ACCEPTANCE INTO THE 2008 PRO FOOTBALL HALL OF FAME ENSHRINEMENT FESTIVAL TIMKEN GRAND PARADE, PLEASE RETURN THE FOLLOWING:

- APPLICATION FORM THAT APPLIES TO YOUR TYPE OF UNIT
- PUBLICITY / TELEVISION INFORMATION
- STAGING AND DEMARSHALLING FORM
- THIS SIGNED FORM
- AUDIO TAPE AND/OR VIDEO MARCHING PERFORMANCE (BANDS ONLY – NOT MANDATORY)
- PHOTO OF YOUR UNIT (ANIMAL, SPECIALTY AND ANTIQUE/CLASSIC VEHICLES UNITS ONLY)
- ANY ATTACHMENTS SPECIFIC TO YOUR UNIT TYPE

The applicant, acting as the responsible party for the applicant(s), understands that the Canton Regional Chamber of Commerce, Pro Football Hall of Fame Enshrinement Festival, Pro Football Hall of Fame Museum, City of Canton, sponsors, volunteers, employees, officers, trustees, agents and/or members will not be responsible for any injuries, accidents, or damage resulting from the applicants' participation in the Timken Grand Parade. Applicant further releases the previously stated from any and all liability. The Timken Grand Parade Committee reserves the right to reject any application.

Signature: _____

Title: _____

Date: _____

RETURN COMPLETE APPLICATION:

- Karen Khourey
222 Market Avenue North
Canton, Ohio 44702
- Email: karenk@cantonchamber.org
- Fax: 330-456-0123

**2008 PRO FOOTBALL HALL OF FAME ENSHRINEMENT FESTIVAL
TIMKEN GRAND PARADE
APPLICATION FORM**

Unit Type

This application is being made for the type of unit checked below.

- | | | |
|--------------------------|------------------------------|-------------------------------|
| <input type="checkbox"/> | Marching Bands | Deadline is February 28, 2008 |
| <input type="checkbox"/> | Animals | Deadline is February 28, 2008 |
| <input type="checkbox"/> | Specialty | Deadline is February 28, 2008 |
| <input type="checkbox"/> | Floats | Deadline is April 16, 2008 |
| <input type="checkbox"/> | Antique and Classic Vehicles | Deadline is June 16, 2008 |

(PLEASE PRINT)

UNIT NAME: _____

SPONSOR NAME: _____
(if applicable)

CONTACT NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE : (____) _____ CELL : (____) _____

FAX: (____) _____ E-MAIL : _____

WEB SITE : _____

PUBLICITY/TELEVISION INFORMATION

All units must complete this page for scripting purposes.

While the Timken Grand Parade is nationally televised, time and sponsorship commitments do not allow for all units to be featured on the broadcast. However, we can assure you that all units will be warmly received by nearly 200,000 spectators along the route who will recognize the hard work and dedication behind each participating unit.

Submission of an application does not guarantee acceptance for participation, and participation does not guarantee television exposure. However, in order to be prepared for all possibilities, scripting will be prepared for each unit. Therefore, it is essential that you provide the information requested on this form.

Describe your unit, your group or your sponsoring organization:

Does your unit have any special features, unusual history, etc?

What other parades has this unit participated in?

Please indicate how you would like your unit's name to appear exactly on the television broadcast:

Number of years in the Pro Football Hall of Fame Enshrinement Festival Grand Parade:

STAGING & DEMARSHALING FORM

In order for the Pro Football Hall of Fame Enshrinement Festival Timken Grand Parade to be a total success, it is important that the staging (beginning) and demarshaling (ending) logistics be coordinated in advance. All participants must be dropped off in the staging area, and then all vehicles must immediately proceed to the demarshaling area to await the participants' arrival at the end of the parade. In order for the committee to properly plan these two critical areas, please complete the information requested below. ***Please return this form with your application. If your unit is accepted, complete instructions, maps and passes will be sent to you at a later date.***

Unit Name: _____

Unit Sponsor (if applicable): _____

Contact Person: _____

Phone : _____ Cell: _____

E-mail: _____

Total number you will be transporting:

_____ People _____ Animals

Number of auxiliary vehicles you will have (not including the parade unit):

_____ Cars

_____ Flatbed Trucks

_____ Buses

_____ Box/Utility Truck

_____ Vans (full size or cargo)

_____ Horse Trailers

_____ Vans (mini)

_____ Utility Trailers

_____ Pickup Trucks

_____ Vehicle Hauling Trailers

_____ Semi-Truck/Trailers

_____ Other - Please Specify: _____

Do you have special handling needs? Yes No

If yes, please explain: _____

Do you have special height or width requirements? Yes No

If yes, please explain: _____

RULES AND GUIDELINES

We agree to abide by the usual and customary rules and guidelines associated with the Pro Football Hall of Fame Enshrinement Festival Timken Grand Parade, including, but not limited to the following:

- Commercial and/or any other form of advertising is prohibited without prior approval of the Festival Committee and prior payment of an advertiser's fee of \$900. Any violation of this rule will result in the unit being removed from the parade line-up.
- All units must adhere to the Festival's "Policy On Politics" which states, "all political signs, brochures or any other political materials at any Hall of Fame Festival events are prohibited." This means that political messages cannot be transmitted via signs, handouts, clothing, or any other means.
- We grant full permission to the Pro Football Hall of Fame Enshrinement Festival, and/or agents authorized by them, to use any photograph, video tapes, motion pictures, or other recode of the event for any reasonable purpose.

Questions? Please refer to phone numbers below.

Parade Chairman	Donald Schneck	330-244-3295
Animal Unit Coordinator	Bernie Bresson	330-875-2362
Specialty Unit Coordinator	Karen Butera	330-418-7943
Floats Coordinator	Pete Forbes	800-726-9577
Demarshaling Coordinator	John Fehrenbach	330-454-7454
Cars & Vehicle Coordinator	Gary Hussar	330-471-2302
Balloon Coordinator	Curt Werren	330-455-0173
Bands Coordinator	Karen Barnard	330-493-7566
Parade Event Manager	Chris Gump	330-458-2054

Additional Antique and Classic Vehicle Information

If you are submitting application to drive your antique or classic vehicle in the Timken Grand Parade, the following information is critical for scripting purposes.

Vehicle: _____

Year: _____

Interesting information about this vehicle: _____

How many years have you owned this vehicle?: _____

What awards or honors have this vehicle won?: _____

NOTE: Attach photo of vehicle below:

PHOTO

Additional Float Information

A float entry fee of \$600 must be submitted with this application and is non refundable. It is the responsibility of the **float sponsor** to ensure that the float sketch is submitted on time; this may require dialog with the float builder. As soon as the sketch is received at the Festival office, it will be dated, and reviewed by the Festival Director. The float sponsor will then be notified if the sketch is accepted as submitted. If there are duplications or significant similarities, the dates the competing sketches were received will be the deciding factor on a first-come basis. Therefore, it is important to submit your sketch) along with the entry fee as early as possible. (In case of duplications, the Float Committee will contact the sponsor and attempt to work out an alternate option.)

IN ADDITION TO THOSE ITEMS ON THE FIRST PAGE OF THIS PACKET, PLEASE PROVIDE THE FOLLOWING ITEMS FOR A COMPLETED FLOAT APPLICATION. DEADLINE IS APRIL 25, 2008.

- ENTRY FEE OF \$600.00 MADE PAYABLE TO THE CANTON REGIONAL CHAMBER OF COMMERCE.**
- INSURANCE CERTIFICATE, WORKERS COMPENSATION INFORMATION**
- FLOAT SKETCH (COLORED IS PREFERRED)**

FLOAT INFORMATION:

Title of Float: _____

Float Theme: _____

Sponsor's Name: _____
(Official name to be used on television broadcast)

Sponsor's Phone: _____ Sponsor's E-Mail: _____

Builder's Name: _____

Builder's Phone: _____ Builder's E-Mail: _____

Number of years as a float sponsor in the Pro Football Hall of Fame Enshrinement Festival Grand Parade: _____

Interesting information regarding your float and/or this year's experience:

Where float was constructed: _____

**Additional Float Information
(Continued)**

The following information should be completed by float builder and submitted with entire float application.

FLOAT SPECIFICATIONS:

Height: _____ Length: _____ Width: _____

Colors: _____

Flowers and/or other natural coverings: Type & Quality, Live or Artificial: _____

Animation: Power or Manual Operation (concealed): _____

Will float include sound? _____

Number of Riders: _____ **(Please refer to float manual for restrictions)**

Number of Out-Riders (Walkers): _____ **(Please refer to float manual for restrictions)**

Celebrities on Float: _____

Interesting Float information for scripting purposes:

Additional Marching Band Information

Participation in the 2008 Timken Grand Parade will provide a fun and rewarding experience that your band members will treasure for a long time. While television coverage cannot be guaranteed, we are certain that your band members will receive a rousing welcome from the nearly 200,000 spectators lining the 2.2 mile route. Please complete the following information:

Band Director Name: _____

Band nickname: _____

Date school is out for the summer: _____

Contact name and number after school is out for the summer:

Transportation Coordinator or Lead Bus Driver: _____

Cell Phone Number: _____

Performing Style (Military, Swing, Etc.): _____

What is the customary march cadence speed (bpm) the band uses? _____

At times, given the pace of the Timken Grand Parade it is possible that your band will be requested to "break cadence" in order to speed up, slow down or stop. Acceptance of an invitation to march in the Timken Grand Parade signifies acknowledgement that your band will follow the guidance of the parade marshals and escorts in that regard. Failure to adhere to this requirement could result in removal from the parade.

Does the band normally perform dance steps or other non-standard steps during its parade march? If so, describe them: _____

In light of the Festival's 45-year history of excellence, each marching band selected to participate in the 2008 Timken Grand Parade is required to wear their official dress uniform. (Should an official heat advisory be in effect, the Parade Committee will take that into consideration and notify band directors within 24 hours of the parade if the policy is relaxed.)

Describe the band uniform that will be worn during the Grand Parade (include style, colors, trim, and other features): _____

What awards and recognition have you achieved during the last five years:

**Additional Marching Band Information
Continued**

Number of years the band has participated in the parade: _____

Famous Graduates (Include well-known celebrities, sports figures, etc.):

Interesting information regarding your band:

Please fill in the number of band members participating in each category:

NUMBER OF BAND INSTRUMENTALISTS	NUMBER BAND FRONTS
Male _____	Majorettes _____ Flag Corps _____
Female _____	Color Guards _____ Special _____
Total # of Instrumentalists: _____	Cheerleaders _____ Will your cheerleaders march in front or behind the band? _____
Total number of non-band, adult supervisors marching with the band: _____	

NOTE: Although not mandatory, the Festival requests a video and/or an audio tape of your band in a marching performance. This is particularly recommended for first-time Grand Parade applicants.

Additional Balloon Information

Sponsor: _____

Address: _____

Contact: _____

Telephone: _____ Fax: _____

Email address: _____

Helium Balloon Selected: _____

Number of Handlers: _____

(This number should include two (2) banner carriers. You may bring up to ten (10) additional volunteers to serve as alternates, water carriers and for costume enhancement.) Please note that in the very unlikely instance that you balloon would sustain major damage prior to or at the time of inflation, Festival and balloon supplier would provide a pre-selected substitute of equal size and quality.

Creative Costume Award

In recent years, handlers have dressed in “costumes” to match the theme of their balloon, and it has been a wonderful enhancement to the parade. Therefore, the Festival instituted a “Creative Costume Award” to acknowledge and reward such efforts. The Festival selects judges who are impartial and to the best of the Festival’s knowledge have no direct connection with sponsor or participants. The actual award is presented at the “Float and Helium Balloon Awards Reception” held in September.

Judging Criteria: Creativity, Energy Level, Entertainment value and overall appearance.

Award Benefits:

- Photo plaque acknowledging the award
- \$500 discount on the 2009 helium balloon rental in 2009
- Winner will have first (sponsored) balloon position in 2009
- Sponsor name and photo of helium balloon posted on the Festival Web site until the following year’s Festival

Will you be participating in the Creative Costume Award this year? Yes _____ No _____

Please provide no more than two (2) SHORT sentences about your company including a short explanation of your costume if you feel it is necessary. Our writers will use this information to write your script for the nationally televised broadcast. We must receive this information by June 16.