



Timken Grand Parade

August 8, 2009

Band Regulations



Dear Timken Grand Parade Participant:

WELCOME! We are pleased to have your unit as a participant in the 2009 Pro Football Hall of Fame Enshrinement Festival Timken Grand Parade.

A number of things have changed since last year's parade. Please take a few minutes to review the information in this booklet, including "Critical Information Regarding Changes" on the facing page. These changes have been implemented to provide better security and safety for all parade units as well as our spectators.

If you have questions regarding these changes or anything else in this guide, please contact Don Schneck, Chairman of the Timken Grand Parade, at 330-497-6974 (home) or 330-309-6380 (cell).

The Enshrinement Festival Committee appreciates your participation in this year's parade. We are sure that the more than 200,000 parade viewers along the route will enjoy your unit.

Don Schneck
Chairman
2009 Timken Grand Parade

CRITICAL INFORMATION REGARDING CHANGES

PLEASE READ CAREFULLY

- ✦ **The information in this booklet is the only information you will receive before the Timken Grand Parade. All information you need is included in this booklet.**
- ✦ In the past, we have sent you your unit number in an acceptance packet. This year, however, unit numbers will not be available until parade morning (August 8). All parade participants will be required to report and check-in at their specific check-in locations (see staging map on page 8).
- ✦ When you check-in at your specific check-in location, you will receive your unit number and final staging and demarshaling instructions for your unit.
- ✦ It is critical to the success of the parade that all participants check-in at their designated time and location. Failure to report on time results in delays of the parade.
- ✦ **All units must enter the Staging Area on Market Avenue South and 9th Street SW** as shown on the staging map on page 8. All other streets will be barricaded or changed to one-way direction for exiting the Staging Area. Attempts to enter the Staging Area from any other direction will result in serious delays for your unit and may result in actions by law enforcement officials.
- ✦ Immediately after your unit has been dropped off, all vehicles must exit the Staging Area and proceed directly to the Demarshaling Area.

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GENERAL INFORMATION

STARTING TIME – All units must be in their parade location by 6:45 a.m. on Saturday, August 8. The parade will start from the formation area at 7:55 a.m. regardless of weather. The route is 2.2 miles long, and we know it will be an enjoyable walk or ride for you.

STAGING – Unless other arrangements have been made for your unit, please use the following staging directions:

All units are requested to approach the Staging Area entrance from the south. One such route is to travel on I-77 to US 30 East. Follow US 30 East to Route 43 North (Cherry Avenue). Turn left onto 11th Street SE (also called Navarre Road) just after crossing the bridge. Follow 11th Street to Market Avenue and turn right. Stay on Market to the Staging Area entrance at 9th Street SW. Parade representatives will direct you to your check-in table where you will be given your unit number and directed to your staging location.

Check-in tables are clearly shown on the Staging Map on page 8. All side streets will also be blocked and manned to enforce this measure. These vehicles must complete their drop-off duties and exit the staging area as soon as possible. Parade representatives will be available on 9th Street SW to assist you. Please remember to plan your route to the Staging Area of the Timken Grand Parade from the south and enter **ONLY** on 9th Street SW and Market Avenue, as all other streets will be blocked by barricades and manned to enforce this measure.

FOOD IN THE STAGING AREA – It is permissible to eat (groups may bring their own donuts, coffee, water) in the staging area, but we ask that you please not litter the staging area. Please use available trash and recycle receptacles.

HYDRATION – We strongly advise proper hydration due to the heat of the day and length of the parade. Groups may bring wagons to place their water bottles for the entire parade route.

AUXILIARY VEHICLES, WALKERS & SUPPORT

PERSONNEL – Auxiliary vehicles are NOT permitted to accompany any unit during the parade. Likewise, no unnecessary walkers are permitted with any unit. Walkers and non-uniformed marchers are not permitted thru the television broadcast area and will be required to meet their unit at Cleveland Avenue and Tuscarawas Street, entering from the EAST side of the street. A gap in the crowd will be provided so you can easily join up with your unit. This applies to all walkers who are not a performing part of the actual unit. Parade volunteers will assist units until their walkers and support personnel can join the unit. If you have any questions, please contact the Timken Grand Parade Event Manager.

SAFETY – Please do not approach spectators along the route. Handing, tossing, or throwing of candy, balloons, free coupons, pamphlets, etc. from any parade unit or anyone walking beside a parade unit is strictly PROHIBITED. **NO AUTOGRAPHS** – It is imperative that there is a clear understanding that no autographs are permitted.

ESCORTS – Each unit in the parade will be assigned an escort. The purpose of the escort is to keep the parade moving. No unit will be permitted to stop and perform anywhere along the parade route. Your escort will introduce himself to you parade morning and will walk the parade with you. The escort will be in contact with parade officials letting him know if your unit needs to slow down or speed up, in order to eliminate any gaps in the parade. Each escort is assigned to assist several units and may not always be in your view.

COLORFUL HELMETS – Colorful helmets are painted on the street the full length of the parade route. This is the spacing needed between each unit. When you see the unit in front of your

unit uncovering a helmet, your unit should be starting to cover the following helmet. All marching units should use a cadence of 120 steps per minute.

STREET NARROWING – Cleveland Avenue narrows at two locations: Immediately before Tuscarawas Street, the street narrows to 31 feet, from roughly 5 lanes to 3 lanes. Immediately after 12th Street NW, the street narrows to 24 feet, from 4 lanes south of 12th to 2 lanes at 13th. Your unit must be able to travel the entire parade route without stopping at these locations.

DEMARSHALING – The demarshaling map on page 9 shows which entrance to use for your type of unit. Please follow the directions shown on the map. Parade officials will be at key intersections to assist you. If you have any questions or special needs, please call John Fehrenbach, Timken Grand Parade Demarshaling coordinator at 330-454-7454 or 330-705-5120.

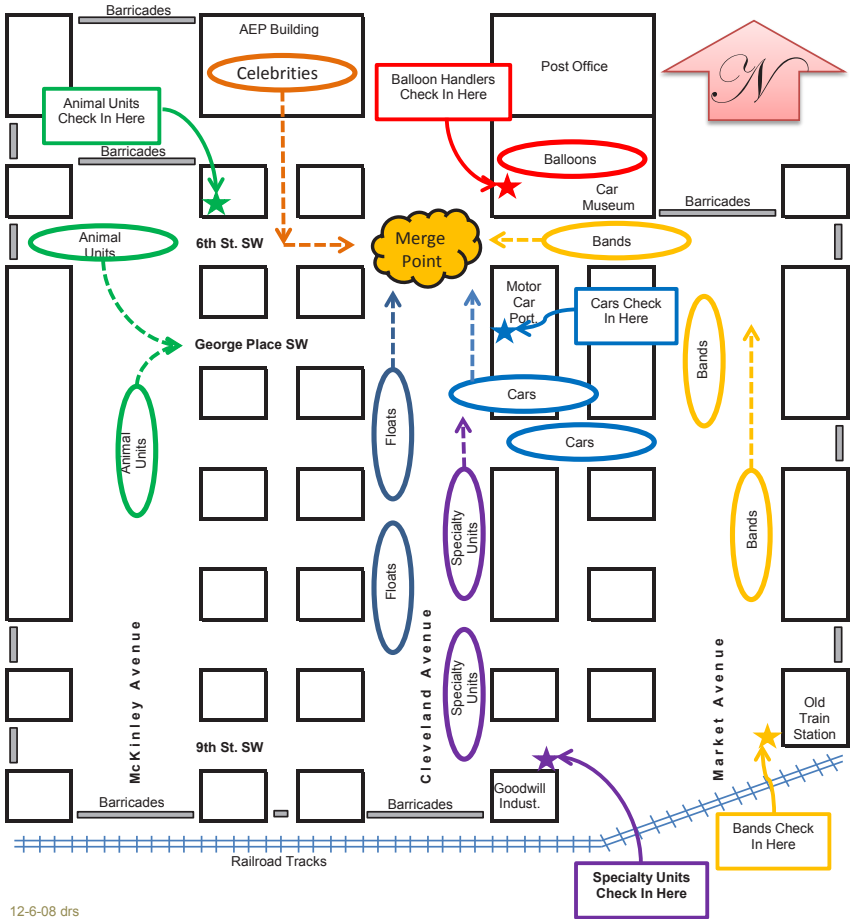
INTERNET POSTING – The staging and demarshaling maps will be posted on the internet beginning June 1, 2009. Any changes to the information contained herein may also be found on the internet at

www.profootballhofef.com

TELEVISION GUIDELINES – We cannot guarantee that all units will be shown on the television broadcast. (An uninterrupted full-length tape will be recorded for later sale by the Hall of Fame Enshrinement Festival Office and we have included an order form in your packet.) A television stage manager will give each unit specific instructions as they enter the TV broadcast area.

POLICY on POLITICS – “All political signs, brochures or any other political materials at any Hall of Fame Enshrinement Festival events are prohibited.” This means that political messages cannot be transmitted via signs, handouts, clothing or any other means.

General Staging Area

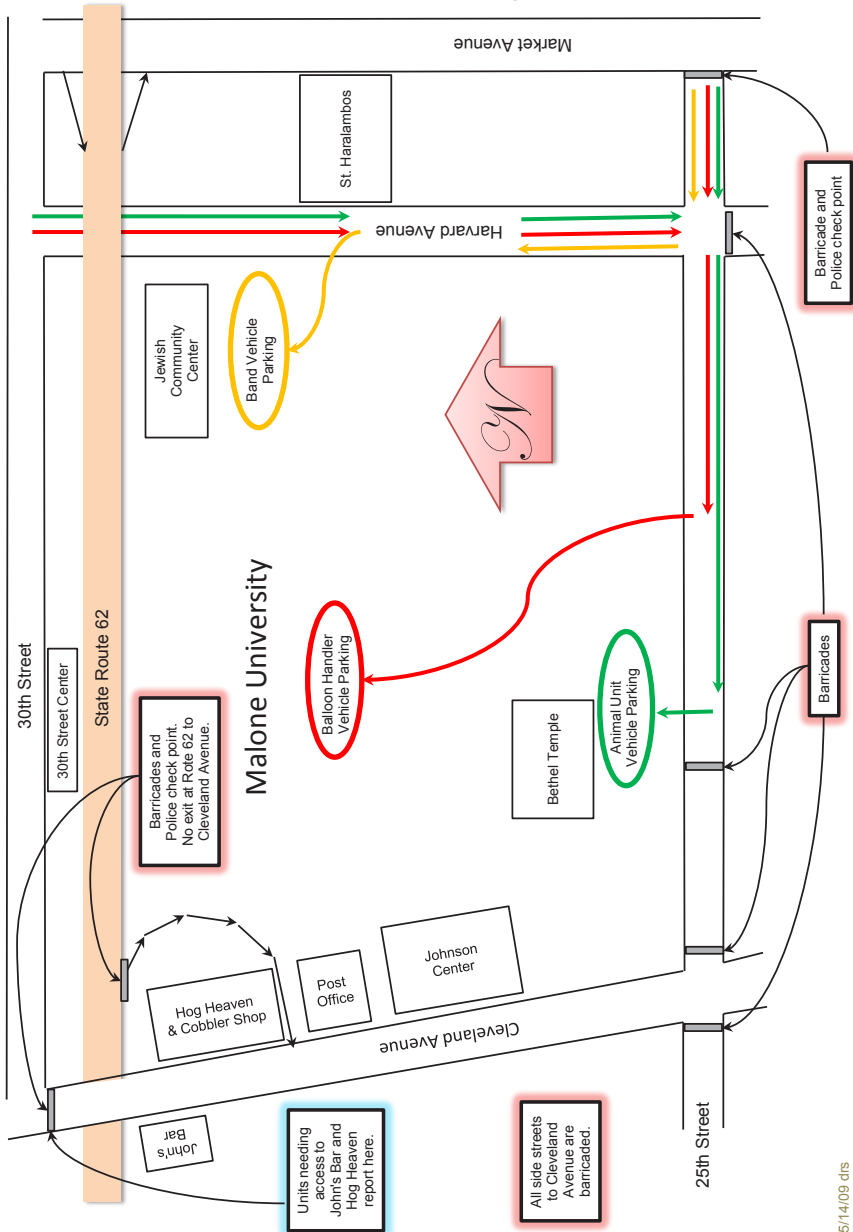


12-6-08 drs

Maps are not to scale and do not show all streets.

General Demarshaling Area - Parking Access -

Enter from Market & 25th or 30th & Harvard
Then Follow Demarshaling Staff Directions



5/14/09 drs

SPECIFIC BAND REGULATIONS

- ▶ **DIRECTIONS TO STAGING:** All bands must enter the Staging Area on Market Avenue South and 9th Street SW to check in. Once your band has been dropped off in the Staging Area, buses should go directly to the Demarshaling Area.
- ▶ **DIRECTIONS TO DEMARSHALING:** Please proceed north on Market Avenue to 25th Street NW. Turn left on 25th Street, then turn right on Harvard and proceed to the Jewish Center parking lot. These directions are shown on the enclosed Demarshaling Area map on page 9 and on the map given to bus drivers on parade morning. Demarshaling staff will provide detailed directions once buses arrive at the Jewish Center. Bus drivers should stay with their vehicles because ALL buses will move to the Johnson Center prior to the start of the parade.
- ▶ **DRESS CODE:** Bands must wear official full dress uniforms. In the event of a heat advisory, bands will be contacted so that an alternate “summer uniform” can be worn.
- ▶ **TELEVISION:** Every band must play continually through the television broadcast area (Cleveland Avenue SW between 4th Street SW and 2nd Street SW). A television staging manager will give each band specific instructions as you enter the broadcast area so you will know when to begin playing. Band directors should walk on the WEST side of the street while going through the television broadcast area. Walkers and non uniformed marchers are not permitted through the television broadcast area and will be required to meet their unit at Cleveland and Tuscarawas Street, entering from the EAST side of the street. A gap in the crowd will be provided so they can easily rejoin their unit. This applies to all walkers (including wagons) who are not a performing part of the band. We request that all bands march either six or eight abreast.
- ▶ **BATTLE OF THE BANDS COMPETITION:** For those bands participating in the Battle of the Bands competition, judges are

seated in the TV broadcast area, so it is important that you pay attention to the parade television staging manager when instructed to play.

- ▶ **BANNERS:** All bands must have a banner, with the name of their band, in front of them. Since there is a color guard in the parade, it is not necessary for bands to carry the American Flag.
- ▶ **PLAYING ON COLORED HELMETS:** Different colored helmets are painted on the parade route. You will receive a helmet play sheet parade morning that tells you what color helmet your band is to play on throughout the parade.
- ▶ **CADENCE:** All marching units should use a CADENCE of 120 steps per minute. In order to have a smooth television broadcast, to eliminate gaps in the parade and for the enjoyment of spectators on the route, bands must not stop and perform anywhere during the parade and must be moving forward at all times, this means any dance or marching routines must be in a constant forward motion. The only exception is when a Parade Escort requests that your band slow down, speed up or stop. Failure to adhere to this request could result in your band's removal from the parade.
- ▶ **DEMARSHALING:** The Demarshaling area for bands is the Johnson Center at Malone University. Buses will be organized to get you out quickly but the plan also requires your help in getting the drivers to comply with our plan and your ability to marshal your band to the buses. Bus drivers are asked to stay with their buses so you may depart as soon as your bus is loaded and your entire band is accounted for. You will get a full copy of the demarshaling instructions on parade morning. Beverages and snacks will be available for all band members at the Johnson Center.

**2009 PRO FOOTBALL HALL OF FAME
ENSHRINEMENT FESTIVAL
TIMKEN GRAND PARADE
DVD ORDER FORM**

Order your copy of the 2009 Pro Football Hall of Fame Enshrinement Festival Timken Grand Parade national television broadcast NOW! It is available on DVD for \$24.95 (plus \$3.00 shipping if applicable).

The entire parade, commercial free, will be on this DVD.

PLEASE FILL OUT THE ORDER FORM ON THE
REVERSE SIDE AND RETURN IT TO:

PRO FOOTBALL HALL OF FAME
ENSHRINEMENT FESTIVAL
222 MARKET AVE NORTH
CANTON, OHIO 44702

Or fax to 330-456-0123

(PLEASE ALLOW FOUR TO SIX WEEKS for delivery)

Please complete the following information:

NAME _____

STREET ADDRESS _____

CITY _____

STATE _____

ZIP CODE _____

TELEPHONE _____

QUANTITY ORDERED: _____ AT \$24.95 EACH = \$ _____

***(WHEN AVAILABLE, YOU MAY PICK UP THE DVD AT THE
ENSHRINEMENT FESTIVAL OFFICE, OR WE CAN SHIP FOR A \$3.00
SHIPPING FEE EACH.)***

SHIPPING CHARGES (IF APPLICABLE): \$ _____

TOTAL: \$ _____

PAYMENT MUST ACCOMPANY THIS ORDER FORM

_____ CHECK ENCLOSED (PAYABLE TO: Canton Regional Chamber
of Commerce)

_____ MASTER CARD, VISA, DISCOVER, or AMEX
(PLEASE CIRCLE ONE)

ACCOUNT NUMBER _____

EXPIRE DATE _____

SIGNATURE _____

(PLEASE ALLOW FOUR TO SIX WEEKS for delivery)

PLEASE RETURN IT TO:
PRO FOOTBALL HALL OF FAME ENSHRINEMENT FESTIVAL
222 MARKET AVE NORTH
CANTON, OHIO 44702
Or fax to 330-456-0123

EMERGENCY PARADE DAY TELEPHONE NUMBERS

Don Schneck, Parade Chairman	330-309-6380
Eric Stasiowski, Parade Vice Chairman	440-591-3767
Bob Ball, Staging Coordinator	330-327-3623
John Fehrenbach, Demarshaling Coordinator	330-705-5120
Bernie Bresson, Animal Unit Coordinator	330-704-3449
Joanna James, Band Coordinator	330-224-8939
Caryl Dice, Specialty Unit Coordinator	330-412-1681
Gary Hussar, Antique & Classic Car Coordinator	330-575-6504
Chris Gumpp, Staff (Event Manager) (Contact for Floats and Balloons)	330-265-4398